**ACER-CART**

**Executive Meeting- June 6, 2024**

**Delta By Marriott, Ottawa**

1. Present: Gerry Tiede, Marilyn Bossert, Roger Regimbal, Sharon Penney, Bill Berryman
2. Bill called the meeting to order at 9:00 AM
3. Approval of the Agenda

MOTION: That the agenda be approved as amended

Moved by: Gerry Tiede, seconded by Sharon Penney

MOTION CARRIED

1. There was no conflict of interest declared
2. Approval of the March 25, 2024, Minutes

MOTION: That the minutes of the March 25, 2024, Executive meeting be approved

Moved by Gerry Tiede, seconded by Sharon Penney

MOTION CARRIED

1. Approval of April 10, 2024, Minutes

MOTION: That the minutes of the April 10, 2024, Directors meeting be approved

Moved by Gerry Tiede, seconded by Sharon Penney

MOTION CARRIED

1. Bill gave a verbal report on the following:

* He did not receive a response from the Minister of Health Mark Holland requesting his presence at the AGM meeting or banquet
* He is awaiting a response from Dr. Stephen Ellis, Conservative Party of Canada health critic, for a ZOOM meeting to discuss the Canada Dental Care Plan.
* He has been working on his reports and scripts for the AGM over the last week

1. Roger gave a verbal report on the following:

* He has been totally concentrated on the details of the AGM
* Lorraine Smith Champagne is not available to act as secretary for the AGM and will be replaced by Louise Cloutier

1. Committees 2024-2025

* There was an excellent discussion on the roles of the three new officers–Lawrence Hrycan, Katherine Snow and Helen Sukovieff
* It was decided that Sharon would ask Katherine if she would be willing to act as the lead for ECRTO matters and Marilyn would ask Helen if she would take the same for the Western Group.
* Discussions were made on the Chairs of the Committees and final decisions would take place at the June 20, 2024, Executive meeting
* Communications–Marilyn Bossert
* Health Services–Sharon Penney
* Political Advocacy Committee–Lawrence Hrycan
* Pension and Retirement Income Committee–Gerry Tiede
* Legislation–Bill Berryman
* Nominations and Elections–Gerry Tiede
* Roger would be a member of all committees
* Request for committee applications will be sent in late August/early September
* Executive want every member association having representation the committees
* Decision on final representation on committees will be decided at the September Executive meeting
* There was discussion on having an informal document produced on committees to help new Chairs assuming their role. The following could be provided in the document:
* Structure of the Committee
* Number of meetings
* When reports are to be provided
* Meeting protocols
* If Helen and Katherine assume the role as ECRTO and West coordinator what will be their role? A document might be needed to explain who they report to and what the expectations of their position.
* The Legislation Committee needs to review the language in the Protocols dealing with nominations dealing with:
* The process of nominating
* Who can apply for positions
* If there is an election and there are three applicants for one position
* Committee chairs should send all minutes of their meetings at year end to Roger who keeps copies in a folder
* There was some discussion on having committee minutes placed under the Members Only section of the website but no final decision was made

1. AGM 2024

* The Committee reviewed the Agenda, Executive resolutions and procedural resolutions
* Roger provided updates on the 2023-2024 Financial Report and the DRAFT 2024-2025 Budget
* Roger indicated that Heidi Yetman, CTF-FCE President, and a representative from Johnsons would be speaking at the banquet
* Gerry reported on his Nominations and Elections Committee AGM report and that he has not received any other names for members willing to put their name forward for Executive positions.
* Photos will be taken at the AGM and the banquet
* Bob Fitzpatrick and Alyson Hillier will be presented with ACER-CART certificates as outgoing Directors at the Banquet
* Bill will help Roger with the hospitality suite

1. The Executive reviewed the Priorities 2024-25 document and decided to not make any changes at this time

* The decision was to listen to the debate on the document at the AGM and if changes are necessary to finalize the priorities at the June Executive meeting.
* The final document will be provided to the Directors, Alternates, Presidents and Executive Directors at the fall Directors meeting

1. Information Items

* The Executive received copies of Sharon Penney’s ECRTO year-end report and the Political Advocacy Committee minutes of March 27, 2024, and May 13, 2024.

1. The next Executive meeting will be on June 20, 2024, at 11:00 AM Ottawa time
2. New Business

* The Executive reviewed the ACER-CART SWOT Summary document prepared by Sean Seywright, Executive Director Retired Teachers Association of Manitoba
* The Executive was impressed with the amount of work Sean had provided in looking at the responses from 9 member associations
* The Executive focused on the points that stood out in reading the forms and the Highest Rated Comments and Ideas of the Strengths, Weaknesses, Opportunities and Threats.
* A decision was made to provide the last 2 pages of Sean’s work to the AGM delegates on the information that came from the member associations and a note of thanks would be provided by Bill in his AGM President’s Report.
* The Executive will now take the time to look at the report and have a discussion on the contents at the June 20, 2024, executive meeting.
* As a follow-up, could a survey of the responses be sent to member associations, should the Executive decide on what are the key priorities identified in the 4 categories, what is doable and how we analyze the results into a report that members will read.
* Roger provided the Executive with a one-page document on member associations metrage and meal allowances. It was decided to share the information with the AGM delegates and Roger will explain the rationale in his AGM report.

1. Adjournment

MOTION: That the meeting be adjourned at 10:45 AM

Moved by Gerry Tiede and seconded by Sharon Penney

MOTION CARRIED