

March 13, 2019

Roger Régimbal

Executive Director

Canadian Association of Retired Teachers

2448 Promenade Orient Park

Gloucester ON  K1B 4N1

RE:  Requirements of the Lobbying Act

Dear Mr. Régimbal:

It has recently come to our attention that your organization may engage in lobbying activities.  The purpose of this letter is simply to make you aware of the obligation to register in-house (organization) lobbying activities, should your organization meet the requirements of the Act.

Non-profit organizations may be engaged in registrable lobbying if they employ one or more individuals, any part of whose duties is to communicate with federal public office holders in respect of:

* the development of any legislative proposal;
* introduction, passage, defeat or amendment of any Bill or resolution;
* making or amendment of any regulation;
* development or amendment of any policy or program; or
* the awarding of any grant, contribution or financial benefit.

Registration is required if those duties constitute a significant part of the duties of one employee, or would constitute a significant part of the duties of one employee if they were performed by only one employee.

The threshold after which lobbying represents [A Significant Part of Duties ("The 20% Rule")](https://lobbycanada.gc.ca/eic/site/012.nsf/eng/00115.html) has been established at 20 percent.  If your organization meets this threshold, the most senior paid employee must file an in-house (organization) lobbyist registration.

For more information about the Lobbying Act or the Lobbyists’ Code of Conduct, and to determine if you are required to register, please visit [www.ocl-cal.gc.ca](http://www.ocl-cal.gc.ca).

Should you have any questions, please do not hesitate to contact Denise Cloutier, Compliance Officer, at (613) 952-4291.

We would appreciate if you could confirm that you are aware of the requirements of the Act, and that you are in compliance, within 30 days of receiving this letter.

Thank you for your cooperation and I look forward to your response.

Yours sincerely,



Phil McIntosh

Director of Investigations

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Attachment