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| **Canadian Association of  Retired Teachers** | **Minutes of the 2017**  **Annual General Meeting**  C:\Users\VAUGHAN\Documents\CART\Communications\ACER-CART_Logo_no lines.PNG  **Held at the Canadian Teachers’ Federation**  **Ottawa, Ontario**  **June 2-3, 2017** |

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APPENDIX

AGM Participants A

NOTE: These minutes reflect the business of the meeting only. They do not reflect what was said, except in special circumstances, or where required to support motions.

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| **Friday, June 2** |  |
| **Introductions and**  **Greetings** | The President, Brian Kenny called the meeting to order and welcomed delegates and observers to the 26th ACER-CART Annual General Meeting (AGM) held at the Canadian Teachers’ Federation office building, Ottawa.  Roundtable introductions were made.  The President expressed his appreciation to CTF and Johnson’s Inc. for their continued support of ACER-CART. He then welcomed CTF Secretary General, Cassandra Hallett. |
| **Greetings from the Canadian Teachers’ Federation (CTF)** | Cassandra Hallett brought greetings on behalf of CTF and mentioned that CTF may call again on ACER-CART in the coming weeks on the potential repeal of Section 43. She also mentioned an inviation to participants to help CTF with a project on *Oral History* as CTF will be celebrating it’s 100th Anniversary in 2020 in sharing stories from teaching years and to contact Francine Filion, Director of Communications who is the lead on this project. |
| **Adoption of Agenda**  (Tab 2) | P-1  Norbert Boudreau – Margaret Urquhart  **THAT the agenda be adopted as presented.**  **CARRIED** |
| **Adoption of the 2016 AGM Minutes**  (Tab 3) | P-2  Marie LeBlanc-Warick – Joyce McCardle  **THAT the minutes of the 2016 ACER-CART AGM held  June 3 and 4 be approved as presented.**  **CARRIED** |
| **Business Arising from the minutes of the 2016 AGM**  (Tab 4) | ***a) Motion Tracker***  A copy of the motion tracker from the 2016 AGM resolutions was distributed to participants.  ***b) Protocol 7: Review of Financial Statements***  Call went out to directors to review that the financial statements/book were in order, we had no volunteer so Brian Kenny, James MacAulay and Roger Régimbal met with CTF Financial Officer, Samantha Perrin on Wednesday, May 31 to go over the books.  ***c) Motion M-7: Alternate ways of Financing ACER-CART***  **THAT ACER-CART study and report on alternate ways of financing ACER-CART.**  The Executive took a quick look at the in-kind services that CTF provides and at Johnson Inc. financial support provides. It is roughly $7,000 from CTF (in-kind) and $7,500 from Johnson Inc.  The Executive looked at funding from New Horizons and ACER-CART doesn’t qualify for such a grant.  The Executive recommended that ACER-CART take no further action on this resolution.  ***d) Declaration of Health***  E-4  JoAnn Lauber – Norbert Boudreau  **THAT the role of ACER-CART, the creation of the Declaration Concerning a National Health Care Strategy for Seniors and its subsequent endorsement sweep, be acknowledged and that approval be given for the use of the name and logo of ACER-CART in furter judicious advocacy related to the distribution and publication of the said “delcaration”.**  **CARRIED** |
| **Correspondence**  (Tab 5) | Copy of a summary table of all correspondences since the 2016 AGM was distributed to participants. The correspondance binder was circulated at the AGM for participants to review. |

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| **Timed Item – 9:30 a.m.**  **Call for Nominations**  (Tab 10) | Nominations were received for each position as follows:  President Brian Kenny  Vice-President James MacAulay  Regional Representative – East Bill Berryman  Regional Representative – Ontario Martin Higgs  Regional Representative – West Gerry Tiede  Delegates had until 11 a.m. Saturday morning to submit names. |
| **Financial Reports/Budget**  (Tab 6) | ***Year end at July 31, 2016***  Financial statements were reviewed by Brian Kenny, James MacAulay and Roger Régimbal on Wednesday, May 31 and James reported that they went through the complete financing of ACER-CART and that they found the paper trail and system used at CTF is completely adequate and that any transaction that would take place in respect with ACER-CART can be traced and that documents is totally in place. We are a small organization so no audit is necessary and James was impressed that the spred sheet used at CTF were in order and very accurate.  ***a) Financial Report 2015-16***  Copies of the financial reports were distributed to participants. Minor changes to the reports were made due to the investments that came due and the bank deposited the amount in the accounts instead of rolling them back in re-investments.  P-3  Jacques Albert – Bill Berryman  **THAT the financial report for 2015-16 be received.**  **CARRIED**  ***b) Financial Report 2016-17***  Roger spoke to the report.  ***c) Budget Estimates 2017-18***  Roger spoke to the budget estimates and will be voted on the next day, the Saturday.  P-8  Norbert Boudreau – Margaret Urquhart  **THAT the Budget 2017-18 be adopted as presented.**  **CARRIED** |

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| **Reports  From Executive**  (Tab 7) | All reports were made available to the Executive and Directors prior to the meeting via the ACER-CART Members’ only special website page. Most of the reports were available in both languages. Copies of all reports were distributed.  **President’s Report**  Brian Kenny presented his report.  **Executive Director’s Report**  Roger Régimbal presented his report and thanked the Executive and Directors. He also thanked Lynne Richard and Samantha Perrin from CTF.  P-4  Marie LeBlanc-Warick – Martha Foster  **THAT the Executive reports be received.**  **CARRIED** |
| **Timed Session – 11 a.m.  Canadian Health Coalition (CHC)** | Adrienne Silnicki, National Coordinator, gave a presentation to the ACER-CART delegates and observers. |
| **Reports From Chairs of Committees**  (Tab 8) | **Communications**  Norbert Boudreau presented the report. |
| **Health Services and Insurance**  Edward Zegray presented the report.  **Political Advocacy**  Wayne Hughes presented the report.  **Pension and Retirement Income**  James MacAulay presented the report.  M-3  Steve Bailey – Martha Foster  **THAT ACER-CART oppose Bill C-27 and develop a strategy to effectively communicate that opposition to government.**  **CARRIED** |

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| **Reports From Chairs of Committees** (cont’d)  (Tab 8) | **Pension and Retirement Income** (cont’d)  M-4  Steve Bailey – Martha Foster  **THAT ACER-CART develop and share resources that enable Members and their members become aware of the contents of Bill C-27 and effectively oppose it.**  **CARRIED** |
|  | **Legislation**  JoAnn Lauber presented the report.  The Executive approved these two protocols during the January conference call as it has the authority.  **Protocol 7** – Review of the Financial Statements  The executive directed the committee to develop a protocol to address the resolution.  **Protocol 2** – Election Procedures – Section 1c under Nominatations has an addition:  The following persons are eligible for election as officers:   1. representatives named or elected by the Members as directors or observers, 2. officers present who have indicated in writting their intention to stand for a particularly office; 3. **any retired teacher member of a provincial/territorial association of retired teachers who has been nominated by the Member Association. RTO/ERO nominated Martin Higgs to run to stand as Regional Representative for Ontario and BCRTA nominated Gerry Tiede to run to stand as the Western Representative.**   This amendment enabled them to be present at the AGM. |
| **Reports From Chairs of Committees** (cont’d)  (Tab 8) | **Legislation B** (cont’d)  **Presentations**  Prior to the election of the Executive positions, candidates may be invited to address the AGM delegates, that is if we have more than one candidate for the same position.  There will be a time limited of 3 minutes for addressing the delegates in session.  We are having to add:  **If the candidate is neither a director nor an observer, that person will be invited to attend the AGM.**  There is no need to vote on these, the Executive already approved these which it is in their mandate. |
|  | Revision of the Committee’s Terms of Reference  Reaffirm  **10.1 Communications Committee**  The Commucations Committee shall:   1. maintain the ACER-CART website, 2. Produce at least one newsletter a year for use on the website and by Members, and 3. Encourage and facilitate communication among Members   E-1  JoAnn Lauber – Steve Bailey  **THAT the terms of reference of the Communications Committee be reaffirmed.**  **CARRIED**  Amend by deleting  **10.2 Health Services ~~and Insurance~~ Committee**  The Health Services ~~and Insurance~~ Committee shall:   1. provide ~~the~~ Members with ~~information and advice regarding health and insurance plans~~; 2. ~~study the health care and insurance plans of the Members~~; and 3. prepare for the Executive proposals ~~and~~ position papers related to health ~~and insurance~~ plans with appropriate recommendations. |

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| **Reports From Chairs of Committees** (cont’d)  (Tab 8) | **Legislation B** (cont’d)  Revision of the Committee’s Terms of Reference (cont’d)  Replace with and reaffirm  **10.2 Health Services Committee**  ACER-CART seeks to promote the optimal health of retired teachers and seniors.  The Health Services Committee shall:   1. provide Members with links to reliable information on personel health and well-being; 2. advocate for health goals identified in ACER-CART’s strategic plans and Member resolutions; and 3. prepare for the Executive proposals, position papers and appropriate recommendations related to health concerns. |
|  | Amend by deleting  **10.3 Legislation Committee**  The Legislation Committee shall:   1. make recommendations to the Executive Committee for changes to the By-Laws, Articles, Policies and Procedures, 2. become familiar with legislation which may have an impact on the teaching profession and the status of retired teachers, 3. ~~present resolutions to the Executive committee,~~   Replace with and reaffirm  **10.3 Legislation Committee**  The Legislation Committee shall:   1. make recommendations to the Executive Committee for changes to the By-Laws, Articles, Policies and Procedures, 2. become familiar with legislation which may have an impact on the teaching profession and the status of retired teachers and report to the Executive for consideration, 3. review AGM resolutions received, and 4. advise the Chair in the interpretation of Bourinot’s Rules. |
| **Reports From Chairs of Committees** (cont’d)  (Tab 8) | **Legislation B** (cont’d)  Revision of the Committee’s Terms of Reference (cont’d)  Amend by deleting  **10.4 Nominations and Elections Committee**   1. receive and solicit nominations for offices on the Executive, 2. ~~seek members for the Nominations and Elections Committee~~, and 3. assume responsibility for the elections   Replace with and reaffirm  **10.4 Nominations and Elections Committee**   1. receive and solicit nominations for offices on the Executive, 2. assume responsibility for the elections   Amend by deleting  **10.5 Pension and Retirement Income Committee**  The Pension and Retirement Income Committee shall:   1. respond to requests regarding matters pertaining to pension concerns, 2. make recommendations to the Executive on matters pertaining to pension concerns, and 3. receive concerns and recommendations from Members, 4. ~~prepare for the Executive reports related to pension and retirement concerns~~ |
|  | Replace with and reaffirm  **10.5 Pension and Retirement Income Committee**  The Pension and Retirement Income Committee shall:   1. respond to requests regarding matters pertaining to pension concerns, 2. make recommendations to the Executive on matters pertaining to pension concerns, 3. receive concerns and recommendations from Members, 4. provide support to Members in matters relating to pension and income, and 5. monitor the public service pensions and the private pension plans to identify trends, changes and threats to members’ pension and retirment income |
| **Reports From Chairs of Committees** (cont’d)  (Tab 8) | **Legislation B** (cont’d)  Revision of the Committee’s Terms of Reference (cont’d)  Amend by deleting  **10.6 Political Advocacy Committee**  The Political Advocacy Committee shall:   1. develop and recommend to the Executive actions to accomplish goals and objectives established by the Board, 2. monitor political issues and advise the Executive or the Board on emerging issues relevant to ACER-CART, 3. pland or organize political action, if so directed by the Executive, 4. ~~be chaired by an Executive member~~, and 5. include in its membership a representative from each ACER-CART region   Replace with and reaffirm  **10.6 Political Advocacy Committee**  The Political Advocacy Committee shall:   1. develop and recommend to the Executive actions to accomplish goals and objectives established by the Board, 2. monitor political issues and advise the Executive or the Board on emerging issues relevant to ACER-CART, 3. pland or organize political action, if so directed by the Executive, and 4. include in it membership a representative from each ACER-CART region |

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| **Reports From Chairs of Committees** (cont’d)  (Tab 8) | E-2  JoAnn Lauber – Joyce McCardle  **THAT the terms of reference of**   1. **10.2 Health Services Committee** 2. **10.3 Legislation Committee** 3. **10.4 Nominations and Elections Committee** 4. **10.5 Pensions and Retirement Income Committee** 5. **10.6 Political Advocacy Committee**   **Be amended as presented**  **CARRIED**  E-3  JoAnn Lauber – Bill Cann  **THAT the terms of reference be reaffirmed as amended.**   1. **10.2 Health Services Committee** 2. **10.3 Legislation Committee** 3. **10.4 Nominations and Elections Committee** 4. **10.5 Pensions and Retirement Income Committee** 5. **10.6 Political Advocacy Committee**   **Be reaffirmed as amended**  **CARRIED** |
|  | **Nominations and Elections**  JoAnn Lauber presented her report.  **Seniors Voice**  JoAnn Lauber presented her report.  P-6  Doreen Noseworthy – Margaret Urquhart  **THAT Committee reports be received**  **CARRIED**  P-5  Steve Bailey – Jacques Legge  **THAT the actions of the ACER-CART Executive since AGM 2016 be approved.**  **CARRIED** |

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| **Reports  From Members**  (Tab 9) | Member Representatives presented their reports.  Copies of all reports were distributed and most of them were translated.  P-7  Jacques Albert – Bill Berryman  **THAT Member reports be received**  **CARRIED** |

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| **Saturday, June 3** |  |
| **Timed Session – 9:15 a.m.**  **Johnson’s Inc.** | Richard Harrison made a presentation to the ACER-CART delegates and observers. |
| **Timed Item – 11 a.m. Elections**  (Tab 10) | On Saturday morning, no further nominations were received. The following were elected by acclamation to the 2017-2018 Executive Committee.  President Brian Kenny  Vice-President James MacAulay  Regional Representative – East Bill Berryman  Regional Representative – Ontario Martin Higgs  Regional Representative – West Gerry Tiede |
| **Resolutions**  **From Members**  (Tab 11) | M-1  Marie LeBlanc-Warick – Doreen Noseworthy  **THAT ACER-CART encourage its Members to advocate for seniors’ health care in Canada and in their respective provinces by requesting provincial and federal governments to provide increased funding specific to senior health care, National Formulary Drug Plan, including a prescription drug plan that ensures affordable access to prescribed medicine, and the expansion of home care as well as regulated affordable care homes.**  **CARRIED** |
| **Resolutions**  **From Members** (cont’d)  (Tab 11) | M-2  Marie LeBlanc-Warick – Martha Foster  **THAT ACER-CART Voice its opposition to any policy change by the Government of Canada that would cause payments from its group benefits, program being subject to taxation, and that we communicate our position to the federal Minister of Finance, to leaders of the federal political parties and encourage Members to do so by communicating with Members of Parliament in their respective provinces.**  **CARRIED** |
| **Procedural Resolutions**  (Tab 10) |  |
|  | P-9  Joyce McCardle – Doreen Noseworthy  **THAT the ACER-CART 2017 AGM thank:**   1. **CTF-FCE for their hospitality and continuing help during the help;** 2. **Heather Smith, CTF President;** 3. **Cassandra Hallett, CTF Secretary General, for addressing our assembly;** 4. **Johnson’s Inc. for their continued support;** 5. **Richard Harrison, Johnson’s Inc. for his presentation;** 6. **Samantha Perrin, CTF Financial Officer, for taking care of ACER-CART finances;** 7. **Lynne Richard, CTF Administrative Assistant. for her continued help with ACER-CART business;** 8. **Adrienne Silnicki, Canadian Health Coalition for her presentation;**   **CARRIED** |
| **Priorities for ACER-CART for 2017-2018** | * Develop strategies and produce resources for retired teachers and seniors featuring the advantages of defined benefit plans both to the economy and to the individual. * Continue to work on being a significant voice for retired teachers and seniors at the national level, maintaining co-operation with other groups on issues of common concern. * Develop strategies and produce resources for retired teachers and seniors supporting a one Canadian purchaser national pharmaceutical formulary. * Investigate and develop strategies to produce resources for retired teachers and seniors to counter elder abuse. |
| **Certificates of Recognition** | The following received a certificate of recognition:   * Bill Cann * Ed Zegray * Martha Foster * Joyce McCardle * Norbert Boudreau * Wayne Hughes * Lynne Richard |
| **Adjournment** | The business meeting was adjourned by the President upon completion of business at 2:15 p.m. on Saturday, June 3. |
| **Next Meeting** | The next ACER-CART Annual General Meeting will be held  June 1-2, 2018. |

**List of Participants**

**APPENDIX A**

**Canadian Teachers’ Federation Offices, Ottawa**

**June 2-3, 2017**

**Present**

President Brian Kenny

Vice-President James MacAulay

Past-President JoAnn Lauber

Regional Representative – Ontario Norbert Boudreau

Regional Representative – East Edward Zegray

Regional Representative – West Wayne Hughes

Executive Director Roger Régimbal

British Columbia Retired Teachers’ Association Steve Bailey

Alberta Retired Teachers Association Daniel Mulloy

Superannuated Teachers of Saskatchewan Marie LeBlanc-Warick

Retired Teachers Association of Manitoba Bill Cann

Retired Teachers of Ontario Martha Foster

Quebec Provincial Association of Retired School Educators Jan Langelier

Société des enseignantes et enseignants retraités  
 francophones du Nouveau-Brunswick Jacques Albert

New Brunswick Society of Retired Teachers Margaret A. Urquhart

Retired Teachers Organization of the NSTU Bill Berryman

Prince Edward Island Retired Teachers’ Association Joyce McCardle

Retired Teachers Association of Newfoundland & Labrador Doreen Noseworthy

**Observers**

BCRTA Patricia Clough

NBSRT June MacNarin

PEIRTA Cynthia MacDonald

QPARSE Kathleen Malcius

RTANL Albert Legge

RTO/ERO David Kendall

RTO-NSTU John Donovan

RTAM Rosalie Bornn

**Regrets**

Quebec Association of Retired Teachers John Greene

Yukon Retired Teachers Alumni Ken Nash

**Executive Candidates**

RTO/ERO Martin Higgs

BCRTA Gerry Tiede

**Staff**

Administrative Assistant – CTF Lynne Richard

Financial Officer – CTF Samantha Perrin

**Special Guests**

Canadian Teachers’ Federation Cassandra Hallett

Johnson’s Inc. Richard Harrison