

**Association canadienne des enseignantes  
et des enseignants retraités**

**ACER-CART**

**Canadian Association  
of Retired Teachers**

**BY-LAWS**

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## **BY-LAW I: NAME OF THE ORGANIZATION**

The organization shall be known as *Association canadienne des enseignantes et des enseignants retraités-Canadian Association of Retired Teachers*, hereinafter called ACER-CART.

## **BY-LAW II: DEFINITIONS**

In this constitution,

‘ *by-laws* ’ shall mean the standing rules governing the membership of ACER-CART made under this constitution on matters of internal regulation which are within the control of ACER-CART.

‘ *constitution* ’ shall mean a system of fundamental principles according to which ACER-CART is governed and its basic structure and shall include the by-laws and policies adopted by ACER-CART.

‘ *director* ’ shall mean a person named or elected by a member organization as the official spokesperson of the member association for a term of office on ACER-CART’s Board of Directors.

‘ *member organization* ’ shall mean one of the provincial and territorial associations of retired teachers recognized as members of ACER-CART.

‘ *observer* ’ shall mean a person named or elected by a member organization as a non-voting spokesperson of the member association at a meeting of ACER-CART’s Board of Directors.

‘ *officer* ’ shall mean a director or observer elected at the annual general meeting(AGM) for a term of office on ACER-CART’s Executive Committee.

‘ *policy* ’ shall mean the fundamental beliefs that must guide the actions of ACER-CART with respect to its role, philosophy and objectives.

## **BY-LAW III: HEAD OFFICE**

Until changed in accordance with the Canada Corporations Act, the Head Office of the ACER-CART shall be in the City of Ottawa, in the Province of Ontario.

## **BY-LAW IV: CORPORATE SEAL**

A-The seal, a impression whereof is stamped in the margin hereof, shall be the seal of ACER-CART.

B- The corporate seal shall be in the custody of the Executive Director.

## **BY-LAW V: OBJECTS**

The objects of ACER-CART are to:

A-facilitate and promote liaison and mutual assistance among its member organizations;

B-promote the interests of its member organizations;

C-develop strategies for joint action on matters of common concern to member organizations;

D-cooperate with other organizations on matters of common concern;

E-promote and support public education.

## **BY-LAW VI: OFFICIAL LANGUAGES**

A-The official languages of ACER-CART shall be English and French.

B-Every member organization may participate in ACER-CART's activities and request services from ACER-CART in the official language of its choice.

C-Translation costs to be considered, every effort should be made to prepare the following documents in both official languages: notices of meetings members and of the Board, agenda of meetings members and of the Board, minutes of meetings of members and of the Board, ACER-CART's constitution, official ACER-CART position papers.

## **BY-LAW VII: MEMBERSHIP**

A-Membership in ACER-CART shall be limited to provincial and territorial organizations of retired teachers interested in furthering the objects of ACER-CART and shall consist of associations whose application for admission has received the approval of the Board of Directors of ACER-CART.

B-The members of ACER-CART shall be those provincial and territorial organizations of retired teachers recognized as members by the Board.

C-Membership in ACER-CART is non-transferable.

D- Member organizations shall have the same rights and privileges.

E-Any member organization may withdraw from ACER-CART by sending a written resignation to the Executive Director of ACER-CART. Such a resignation shall be effective from acceptance thereof by the members.

F-Any member organization may be required to resign from ACER-CART.

G- The roles and responsibilities of the member organizations are to:

1. support the objects of ACER-CART;
2. commit to actively participate in the activities of ACER-CART;
3. support the decisions adopted by the Board;
4. participate in the governance of ACER-CART.

H-The member organizations of ACER-CART are;

1. Alberta Retired Teachers Association (ARTA);
2. Association des retraitées et retraités de l'enseignement du Québec (AREQ) ;
3. British Columbia Retired Teachers Association (BCRTA);
4. New Brunswick Society of Retired Teachers (NBSRT);
5. Prince Edward's Island Retired Teachers Association (PEIRTA);
6. Quebec Association of Retired Teachers (QART);
7. Quebec Provincial Association of Retired School Educators (QPARSE);
8. Retired Teachers Association of Newfoundland and Labrador (RTANL);
9. Retired Teachers Association of Manitoba (RTAM);
10. Retired Teachers Organization of the Nova Scotia Teachers Union (RTO-NSTU);
11. Retired Teachers of Ontario/Enseignantes et enseignants retraités de l'Ontario (RTO/ERO) ;
12. Société des enseignantes et enseignants retraités francophones du Nouveau-Brunswick (SERFNB) ;
13. Superannuated Teachers of Saskatchewan (STS).

## **BY-LAW VIII: GOVERNANCE**

A-The operations of the ACER-CART may be carried on throughout Canada.

B-ACER-CART shall carry on its operations without pecuniary gain to the member organizations, Board of Directors, Officers of the Executive Committee and members of committees.

C-ACER-CART is administered through its:

1. Board of Directors, hereinafter called Board;
2. Executive Committee, hereinafter called Executive;
3. Committees

## **BY-LAW IX: MEETINGS OF MEMBERS**

A-The annual or any other general meeting of the members shall be held at any place in Canada as the Board of Directors may determine.

B-The Annual General Meeting, hereafter called AGM, shall be held on the first Friday of June and the following Saturday of June at any place within Canada.

C-Any other general meeting of the members shall be held on such day as the Board shall appoint.

D-The Board or the President shall have the power to call, at any time, a general meeting of the members of the corporation.

E-The Board shall call a special meeting of members on written requisition of members carrying not less than forty-five percent (45%) of the voting rights.

F-A majority of the members with voting rights shall constitute a quorum of any general meeting, annual or special.

G-The members may consider and transact any business either special or general at any meeting of the members.

H-Each voting member present at a meeting shall have the right to exercise one vote.

I-Voting by proxy is not permitted.

J-A majority of the votes cast by the members present and carrying voting rights shall determine the questions in meetings except where the vote or consent of a greater number of members is required by the Act or these by-laws.

K-Forty-five(45) days' written notice of any annual or special general meeting of the members shall be given by mail to each member. Notice of any meeting where business is transacted shall contain sufficient information to permit members to form reasoned judgment on decisions to be taken.

L-No error or omission in giving notice of any meeting of members Board shall invalidate such meeting or make void any proceedings taken thereat and any member may at any time waive notice of any such meeting and may ratify, approve or confirm any or all proceedings taken or had thereat

M-The preparation of the agenda for meetings of members is the responsibility of the President, in consultation with the Board of Directors.

N-The minutes of meetings of members shall be available to the members, each of whom shall receive a copy of such minutes.

O-All meetings of members and its constituent parts shall be governed by Bourinot's Rules of Order.

P-The AGM is the supreme authority of ACER-CART.

Q-The main responsibilities of every AGM, in addition to any other business that may be transacted, are to:

1. receive the report of the Board;
2. receive the financial statements and the reports of the auditors;
3. appoint auditors to audit the accounts and annual financial statements for report at the next AGM;
4. approve the budget for each fiscal year and authorize expenditures on behalf of ACER-CART;
5. determine the guiding principles, the priorities and the objects of ACER-CART;
6. adopt by-laws, policies and procedures;
7. establish fees to be paid by member organizations;
8. elect the members of the Executive;
9. elect one of the three regional Directors to act as Vice-President;
10. approve any application for an organization for membership, any notice of withdrawal or resignation of membership from a member organization and any request to remove a member organization from the Board;
11. approve any notice of withdrawal or resignation as an Officer of the Executive, any request to remove an Officer from the Executive.

## **BY-LAW X: BOARD OF DIRECTORS**

A-Meetings of the Board:

1. Meetings of the Board may be held at any time and place to be determined by the Board.
2. The Board holds at least one meeting per fiscal year.
3. The Board may consider and transact any business either special or general at any meeting.
4. An extraordinary meeting of the Board may be called on written notice to the President of at least two-thirds (2/3) of the Directors with a specific agenda attached.
5. The President may call additional meetings of the Board.
6. The Board may hold meetings by teleconferences or by other electronic means that permit Directors to communicate adequately with each other. In such a case, each Director should have equal access to the technology and should consent in advance to the specific means of communication to be used. At least two-thirds (2/3) of the Directors must approve holding such a meeting. For this type of meeting, votes will be recorded by roll call. This type of meeting will be organized through reputable and reliable conference calling firms guaranteeing safety and security through such features as conference locks, roll calls, security passwords and moderator-created PIN, before-call billing codes and disconnect options.
7. Forty-five(45) days' written notice shall be given to each Director of any annual or special general meeting. Notice of any meeting where business is transacted shall contain sufficient information to permit Directors to form reasoned judgment on decisions to be taken.
8. No error or omission in giving notice of any meeting of the Board shall invalidate such meeting or make void any proceedings taken thereat and any Director may at any time

waive notice of any such meeting and may ratify, approve or confirm any or all proceedings taken or had thereat

9. The quorum of any meeting including meetings by teleconferences or by other electronic means shall be a majority of the Directors.

10. Voting by proxy is not permitted.

11. Each Director present at a meeting shall have the right to exercise one vote. In the case of a tie vote, the President shall cast the deciding vote.

12. A majority of the votes cast by the members present and carrying voting rights shall determine the outcome of questions at meetings except where the vote or consent of a greater number of Directors is required by the Act or these By-laws.

13. The preparation of the agenda for Board meetings is the responsibility of the President, in consultation with the Officers of the Executive.

14. The minutes of the Board shall be available to the Board of Directors, each of whom shall receive a copy of such minutes.

15. All meetings of the Board and its constituent parts shall be governed by Robert's Rules of Order.

B- The Board has the authority to consider any question relevant to ACER-CART and adopt any measure it deems appropriate. The Board may administer the affairs of ACER-CART in all things and make or cause to be made for ACER-CART, in its name, any kind of contract which ACER-CART may lawfully enter into and, save as hereinafter provided, generally, may exercise all such other powers and do all such other acts and things as ACER-CART is by its character or otherwise authorized to exercise and do.

C-The Board shall be composed of nineteen (19) members as follows:

1. one (1) Director from each of the thirteen (13) member organization with voting rights;
2. the President, the three (3) Regional Directors and the Immediate Past President or the person named to replace the Immediate Past President, each with voting rights;
3. the Executive Director without voting rights.
- 4.

D- The applicants for incorporation shall become the first directors of the corporation whose term of office on the Board of Directors shall continue until their successors are elected.

E-At the first meeting of members, the Board of Directors then elected shall replace the provisional directors named in the Letters Patent of the corporation.

F-Directors of ACER-CART shall be elected for a term of one (1) year by the members at an annual meeting of members.

G-Each member organization is entitled to name one representative as an observer, who may participate in the debate without voting rights.

H-Member organizations name, appoint or elect their representatives to the Board of ACER-CART in accordance with their own by-laws.

I-A Director shall hold office until its member organization names a successor and advises the Executive Director of ACER-CART.

J-The office of director shall be automatically vacated:

1. if at a special general meeting of the members, a resolution is passed by no less than three-quarters (3/4) of the total number of members with voting rights that he be removed from office;
2. if a member organization names or elects a replacement and informs in writing the Executive Director of ACER-CART;
3. if a Director has resigned his office by delivering a written resignation to the secretary of his member organization;
4. if he is found by a court to be of unsound mind;
5. if he becomes bankrupt or suspends payment or compounds with his creditors;
6. on death; provided that if any vacancy shall occur for any reason in this paragraph contained, the member organization by majority vote, may, by appointment, fill the vacancy with a member of the member organization.

K-The directors shall serve as such without remuneration and no director shall directly or indirectly receive any profit from his position as such, provided that a director may be paid reasonable expenses incurred by him in the performance of his duties. Nothing herein contained shall be construed to preclude any director from serving ACER-CART as an officer or in any other capacity and receiving compensation therefore.

L-A retiring director shall remain in office until the dissolution or adjournment of the meeting at which his retirement is accepted and his member organization names a replace his successor.

M-The responsibilities of the Board are to:

1. take such steps deemed requisite to enable ACER-CART to acquire, accept, solicit and receive legacies, gifts, grants, settlements, bequests, endowments and donations of any kind whatsoever for the purpose of furthering the objectives of ACER-CART;
2. see that all necessary books and records of ACER-CART required by the by-laws of ACER-CART or by any applicable statute or law are regularly and properly kept;
3. appoint the Executive Director;
4. establish the duties of the Executive and of the Executive Director;
5. fix the remuneration for all officers, agents, employees and committee members;
6. receive a report prepared by the Executive in respect to the activities of ACER-CART, including the committees, since the previous meeting of the Board;
7. define the programs and priorities for the next fiscal year;
8. appoint advisors, consultants and staff;
9. appoint the signing officers of ACER-CART.

## **BY-LAW XI: EXECUTIVE COMMITTEE**

A-Meetings of the Executive:

1. Meetings shall be at the call of the President.
2. Meetings shall be held at least twice during the fiscal year.

3. The Executive may hold meetings by teleconferences or by other electronic means that permit the Officers to communicate adequately with each other. Each Officer should have equal access to the technology and should consent in advance to the specific means of communication to be used. At least sixty percent (60%) of the Officers with full voting rights must approve holding such a meeting. Votes will be recorded by roll call. This type of meeting will be organized through reputable and reliable conference calling firms guaranteeing safety and security through such features as conference locks, roll calls, security passwords and moderator created PIN, before-call billing codes and disconnect options.

4. Meetings shall be publicized with a minimal advance notice of three(3) weeks.

5. The quorum of any meeting shall be a majority of the Officers with full voting rights.

6. The minutes of the Executive shall be available to the Officers, each of whom shall receive a copy of such minutes.

7. Meetings of the Executive and its constituent parts shall be governed by Bourinot's Rules of Order.

B-The Executive shall be composed as follows:

1. the President with voting rights;

2. the Immediate Past President or his replacement with voting rights;

3. three (3) Regional Directors, each with voting rights, as follows:

a) one Regional Director-Atlantic (Newfoundland and Labrador, Prince Edward Island, New Brunswick, Nova Scotia),

b) one Regional Director-Centre (Ontario, Quebec),

c) one Regional Director-West (Manitoba, Saskatchewan, Alberta, British Columbia).

4. The Executive Director is a member of the Executive without voting rights.

C-The person acting as Immediate Past President is in office until the current President takes over the position. If the person acting as Immediate Past President is unable or unwilling to serve, the Officers of the Executive may appoint another Director to the Executive.

D-Election of Officers

1. The Officers shall be elected annually at the AGM by the members.

2. The following persons are eligible for election as Officers:

a) the representatives named or elected by the member organizations as Directors or observers,

b) the present Officers.

3.. Each Officer shall hold office until the adjournment of the next AGM.

4. If an Officer is unable or unwilling to complete his or her term, the remaining Officers may appoint another Director or observer from the same region to complete the balance of that term.

6. Every effort will be made to ensure that the Executive has representatives from member organizations of both official languages.

E-The responsibilities of the Executive are to:

1. carry out the activities of ACER-CART;

2. carry out the duties assigned by the AGM and the Board and follow up on the decisions of the AGM and of the Board;

3. keep the Board informed of the Executive's activities and decisions;

4. consult the Board on questions of general interest;

5. coordinate the activities of committees;
6. administer the budget as approved by the AGM;
7. review the financial statements before their presentation to the Board;
8. require a financial statement from each committee Chair whose committee is receiving or spending money on behalf of ACER-CART;
9. liaise with organizations with similar objectives and interests;
10. appoint the chairs of committees;
11. ratify the appointment as committee members of persons recommended by the Chairs of committees;
12. approve any notice of withdrawal or resignation of an Officer as Chair of a Standing Committee and any request to remove an Officer as Chair of a Standing Committee;
13. at the request of the Chairs of the standing committees, replace members appointed to standing committees.

F-Duties of the Officers of the Executive:

1. The President shall:
  - a) oversee the conducting of all ACER-CART business;
  - b) be the official spokesperson of ACER-CART;
  - c) chair the meetings of members, of the Board and of the Executive;
  - d) prepare an agenda for meetings of members, of the Board and of the Executive, except for extraordinary meetings;
  - e) be a member ex officio of every committee;
    - f) call meetings of members, of the Board and of the Executive;
    - g) present to the Board periodic reports of the Executive's activities and decisions;
    - h) be responsible for all official correspondence of ACER-CART;
  - i) carry out any specific duties assigned by the Board;
  - j) see that all orders and resolutions of the AGM and of the Board are carried into effect;
  - k) fulfill all other duties normally performed by a president.
2. The Vice President shall:
  - a) act in an advisory capacity to the President;
  - b) perform such duties and exercise such powers as may be delegated by the President or by the Board;
  - c) perform the duties of the President in his or her absence or at his or her request;
  - d) perform the duties of a President who is unable or unwilling to carry out his or her duties, until such time as a new President has been elected.
3. The Immediate Past President shall:
  - a) act in an advisory capacity to the President;
  - b) perform such duties and exercise such powers as may be delegated by the President or by the Board;
  - c) chair the Nominating and Elections Committee.
4. The Regional Director shall:
  - a) act in an advisory capacity to the President;
  - b) perform such duties and exercise such powers as may be delegated by the President or by the Board;

- c) liaise with the Directors within his geographical jurisdiction;
- d) chair one of the standing committees;
- e) coordinate the activities of the members of his standing committee;
- f) report to the Executive and to the AGM on the activities of his standing committee.

5. The Executive Director shall:

- a) act in an advisory capacity to the Board, the Executive and the President;
- b) perform such duties and exercise such powers as may be delegated by the Board, the Executive or the President;
- c) advise and assist in preparing the financial statements, and administer the budget authorized by the Board;
- d) ensure that accounts of all assets, liabilities, receipts and disbursements of ACER-CART are kept full and accurate in the books of ACER-CART;
- e) disburse the funds of ACER-CART as directed by the Board taking proper vouchers for such disbursements;
- f) render to the President and the Board at the regular meeting of the Board, or whenever they may require it, an accounting of all transactions and a statement of the financial position of ACER-CART;
- g) be a signing officer in accordance with the by-laws;
- h) see that all necessary books and records of ACER-CART required by the by-laws or by any applicable statute or law are regularly and properly kept;
- i) represent ACER-CART on matters of established policy.

## **BY-LAW XII: COMMITTEES**

A-The Board establishes standing committees, ratifies their terms of reference and requires a financial statement from each committee Chair whose committee is receiving or spending money on behalf of ACER-CART.

B-The Executive may establish ad hoc committees, appoint their Chairs and ratify their terms of reference.

C-Committees shall:

1. receive and act on proposals and referrals from the AGM, the Board and the Executive;
2. operate within the budget approved by the Board;
3. recommend and report to the Board and to the Executive actions within their terms of reference;
4. prepare, if necessary, a budget request for the following fiscal year and present it to the Executive;
5. present an annual report of their activities and a statement of expenses to the Board and to the Executive.

D-The standing committees of ACER-CART are:

1. Communications;
2. Health Services and Insurance;
3. Legislation;
4. Nominations and Elections;
5. Pension and Retirement Income.

E-Terms of reference of the standing committees:

1. Communications Committee: maintain the ACER-CART's website; produce at least one newsletter a year for use on the website and by member organizations; encourage and facilitate communication among member organizations.
2. Health Services and Insurance Committee: provide the member organizations with information and advice regarding health and insurance plans; study the health care and insurance plans of the member organizations; prepare for the Executive proposals and position papers related to health and insurance plans with appropriate recommendations.
3. Legislation Committee: make recommendations to the Executive for changes to the bylaws and regulations; become familiar with legislation which may have an impact on the teaching profession and the status of retired teachers; present resolutions to the Executive.
4. Nominations and Elections Committee: receive and solicit nominations for offices on the Executive and for committees; seek members for the Nominations and Elections committee; assume responsibility for the elections.
5. Pension and Retirement Income Committee: respond to requests regarding matters pertaining to pension concerns; make recommendations to the Executive on matters pertaining to pension concerns; receive concerns and recommendations from member organizations; prepare for the Executive proposals and position papers related to pension and retirement concerns with appropriate recommendations.

### **BY-LAW XIII: FINANCES**

A-ACER-CART finances all its activities with:

1. the fees received from the member organizations;
2. money given by sponsors approved by the Board;
3. gifts given to ACER-CART.

B-ACER-CART shall be responsible for the payment of expenses of persons acting for or on behalf of ACER-CART in accordance with the by-laws.

C-The fiscal year of ACER-CART shall commence on August 1 and shall terminate at the close of business on July 31 each year.

D-All operating funds shall be deposited in a financial institution approved by the Executive, such funds to be deposited in the name of ACER-CART.

E-Cheques and other documents shall be signed on behalf of ACER-CART in accordance with the provisions of its by-laws.

F-With the exception of expenses related to meals and kilometrage, a request of reimbursement by ACER-CART of expenses incurred by members on official ACER-CART business must be supported by a receipt.

G-Expenses may be claimed by Officers of the Executive Committee, Board of Directors and ACER-CART members on official ACER-CART business. Expenses related to attendance at meetings of members and at meetings of the Board of Directors can only be claimed by Officers of the Executive Committee and ACER-CART members who have received the mandate to act as official representative of ACER-CART to another organization.

H-Travel expenses:

1. Members of the Executive shall consider the most economical mode of travel and may claim reimbursement of traveling expenses as follows:

- a) economy class while traveling by train, air or bus;
- b) taxi or limousine expenses;
- c) thirty-five(\$ 0.35) cents per kilometer plus parking fees if using his or her personal automobile;
- d) the equivalent of a single occupancy rate;
- e) meals, all inclusive, on the following scale:
  - breakfast: \$13.00
  - lunch: \$19.00
  - dinner: \$28.00

2. Members must complete the expense reimbursement form and submit the form along with all receipts within thirty(30) days of the activity for which reimbursement of expenses is claimed.

I-The signing officers of ACER-CART shall be any two of the following: the President of ACER-CART, the Executive Director of ACER-CART and an Accounts Manager as appointed by the Board. J-Member organizations shall pay an annual fee of twenty cents (\$0.20) per member based on the member organization's membership as of September 30 of each year.

#### **BY-LAW XIV: PROCEDURES: MEETINGS, NOMINATIONS AND ELECTIONS**

A-Elections at the AGM shall be determined by secret ballot.

B-If at the time of balloting for a particular office, there is a sole nominee for that office, that person shall be declared elected. If, at the time of balloting for multiple representation, the number of nominees is equal or fewer than the number of positions available, those nominees shall be declared elected.

C-Nominating procedures and elections are carried as follows:

1. Nominating procedures:

- a) At least three months prior to the AGM, the Chair of the Nominations and Elections Committee invites Directors to submit the name(s) of candidates for offices on the Executive and for committees.
- b) Nominations for offices to the Executive and for committees are prepared on the nominating form and presented to the Chair of the Nominations and Elections Committee no later than one month before the AGM.
- c) At the request of the presiding officer of the AGM, the Chair of the Nominations and Elections Committee shall present her or his report on the nominations received.
- d) The Chair of the Nominations and Elections Committee asks for nominations from the floor.

2. Elections

- a) The order in which elections are held is as follows: office of President, offices of Regional Directors.
- b) The Chair of the Nominating and Elections committee will allow each candidate three(3) minutes to address the assembly.
- c) A candidate must obtain a majority of the valid votes cast to be declared elected.

- d) If a majority vote is not reached, the names of the candidate with the least number of votes and of all candidates with less than three(3) votes will be removed from the ballot before proceeding to the next round of voting
- e) A candidate, unsuccessful in his or her election to the office of President, may elect to let her or his name stand for the office of Regional Director.
- f) Members of the Nominating and Elections Committee shall collect and count ballots and then report to the presiding officer of the AGM.
- g) Each candidate shall be allowed to name a scrutineer to observe the counting of ballots.
- h) Ballots cast at the AGM will be destroyed at the conclusion of elections unless there is a motion to the contrary.

### **BY-LAW XV: AMENDMENTS TO THE BYLAWS AND POLICIES, APPROVAL OF MEMBERSHIP, REQUEST TO RESIGN**

A-In these by-laws and all other by-laws of ACER-CART hereinafter passed unless the context otherwise requires, words importing the singular or the masculine gender shall include the plural number or the feminine gender, as the case may be, and vice versa.

B-By-laws can be amended only by the members.

C-By-laws of ACER-CART not embodied in the letters patent may be repealed and amended by a new by-law and shall not be acted upon until the approval of the Minister of Industry Canada has been obtained.

D-Motions to amend the by-laws and policies must be circulated to the members at least thirty (30) days prior to the day of the vote, be enacted by a majority of the Directors and sanctioned by no less than a two-thirds (2/3) majority of the members for approval.

E-Motions to amend the by-laws and policies which do not respect the minimum notice specified in paragraph D of BY-LAW XV, be enacted by a majority of the Directors and require no less than a nine-tenths (9/10) majority of the members for approval.

F-A request by an organization to join ACER-CART must be enacted by a majority of the Directors and be sanctioned by a majority of no less than three-quarters (3/4) of the members for approval.

G-A motion to request a member organization to resign from ACER-CART, a motion to request an Officer to resign from the Executive can only be considered at a special meeting of the Board and at a special meeting of the members.

H-In accordance with the basic principles of natural justice, a motion to request any resignation referred to in paragraph G of BY-LAW XV must detail the rationale for such a motion and must identify the movers of the motion.

I- A motion to request any resignation referred to in paragraph G of BY-LAW XV must be circulated to the Directors and the members at least forty-five (45) days prior to the day of the vote.

J- A motion to request any resignation referred to in paragraph G of BY-LAW XV must be enacted by a majority of the Directors and be sanctioned by a majority of no less than three-quarters (3/4) of the members for approval.